# **Land Acquisition Report**



### Report Headings

Name of Group or Society

Project Name / Title Of Land

 The name should be exactly the same as the name used on the proposal.

HECTARES (ACRES) ACQUIRED

HCTF Account or Contribution Agreement CTF #

### Description of Property

 A brief statement of the importance of the property; i.e. habitat attributes, fish and wildlife values. **Please include a copy of the Land Title**.

### Location

 Include the general location of the property.

### Management Objectives/Activities

 State primary and secondary management objectives, etc. Briefly describe any enhancement or restoration activities undertaken or proposed to meet management objectives. Provide one copy of any management plans for the property with this report.

### Photographic Record

 Please provide photographs of the property.

### Budget Details

 Complete the Project Financial Report (Attachment 1) as accurately as possible.

**Project Financial Report**

|  |  |  |  |
| --- | --- | --- | --- |
| **Proponent / Project Leader:**  |       | **HCTF Proj. #:** |       |
|  |  |  |  |
| Project Name: |       |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Reporting Period: |       | to |       |  |  |  |  |
|  | mm/dd/yy |  | mm/dd/yy |  |  |  |  |

**NOTE: Report expenditures that relate to HCTF funding**

#### PROJECT COSTS

|  |  |  |  |
| --- | --- | --- | --- |
|  | Details |  | **HCTF Amount** |
| Appraisals |  |  |  |
| Purchase Price |  |  |  |
| Legal Fees |  |  |  |
| Taxes and Adjustments |  |  |  |
| Property Purchase Tax |  |  |  |
| Registration Fees - Land Titles Office |  |  |  |
| Other costs (specify)  |  |  |  |
|  |  |  |  |
|  | Total Project Costs |  | $ |

##### Summary of Expenditures From All Funding Sources

|  |  |  |  |
| --- | --- | --- | --- |
|  | **HCTF Funding Amount** | **Other Funding** | **Total** |
| **Source** | **In-kind**  | **Cash** |
| Project / Site Costs |  |  |  |  |  |
|  |  |  |  |  |  |
| Total Costs | $ |  |  |  | $ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Project Proponent Signature |  | Date |  | Print Name |
| HCTF USE ONLY – Accepted by: |  |  |
|  |  |  |
|  |  | Date |